

# **Application - Empanelment of GRIHA Consulting Firms**

Date	of Application:
1.	Name of the organization:
2.	Address 1:
	Address 2:
3.	Contact Details:
	a. Office:b. Mobile:
	c. <b>Fax:</b>
	d. <b>E-mail:</b>
4.	Authorized Contact person details:
	a. Name:
	b. <b>Designation:</b>
	c. Office Contact No.:



	d. <b>Mobile:</b>
	e. <b>E-mail:</b>
5.	Year of Establishment and Type (Please attach Certificate of Registration) *
6.	Staff Strength:
7.	Details of Personnel employed with the firm:
	<u>Details to be furnished in Annexure I</u>
8.	Certified Professionals and Evaluators in the organization:  a. Certified Professionals (nos.):
	b. Evaluators (nos.):
	Details are to be furnished in Annexure II
9.	Provide details with regards to the GRIHA projects registered and rated:
	<u>Details are to be furnished in Annexure III</u>
10	Provide details on details of awareness programmes or training programmes conducted by the individuals of the organization for promoting GRIHA.

### Details are to be furnished in Annexure IV

11. Provide details of the projects evaluated by the individuals of the organization.



# Details are to be furnished in Annexure V

12. Does organization outsource any part of its activities/services? If any, provide the list of activities/ services outsourced. (Attach separate sheet if required) \*



#### **Declaration**

Γο,
GRIHA Council
A-260, First floor
Bhishma Pitamah Marg
Defence colony
New Delhi- 110024
hereby declare that the information furnished is true and correct to the best of my knowledge and belief. I undertake to abide by the terms and conditions of empanelment as amended from time to time.
have carefully pursued the application documents and understand that GRIHA Council reserves the right to withhold the application for empanelment in case the documents are false or incomplete.
SIGNATURE OF AUTHORISED APPLICANT
PLACE:
DATE:



**List of supporting documents:** 

Annex	Supporting Documents
Company Registration	Registration Certificate or any other proof of registration
Proof of employment	<ul><li>Annex I</li><li>Offer letters or employment contract</li></ul>
GRIHA Accreditation	<ul> <li>Annex II</li> <li>GRIHA Certified Professional Certificate</li> <li>GRIHA Evaluator Certificate</li> </ul>
GRIHA Registered Projects (Annex III A)	Annex III A
GRIHA Rated Projects (Annex III B)	<ul><li>Annex III B</li><li>Rating Certificate/ Rating Letter</li></ul>
GRIHA Programmes Conducted or Organized	<ul><li>Annex IV</li><li>Proof of involvement (email correspondence, etc.)</li></ul>
GRIHA Projects Evaluated by GRIHA Evaluator	<ul><li>Annex V</li><li>Proof of involvement (email correspondence)</li></ul>
Professionals empanelled with GRIHA Council in the Technical Advisory Committee	<ul><li>Annex VI</li><li>Proof of empanelment (emails)</li></ul>

#### Note:

- The completed application along with the necessary attachments/documents should be emailed to <a href="mailto:info@grihaindia.org">info@grihaindia.org</a>
- All documents attached with the application should be self-attested by the authorized signatory of the organization.

# Annex I

**Details of Personnel Employed with the Firm** 

Sr. No.	Name	Designation	Date of joining	Academic Qualification	Professional Experience (years)	Field of Expertise

# **Annex II**

# **GRIHA Accreditation**

Sr. No.	Name	Accreditation (GRIHA CP/ GRIHA Evaluator/Both)	Version	Year of Accreditation

<sup>\*</sup>If an organization has 1 employee with both the certifications, the accreditation will be considered as 2.

#### **Annex III A**

**Details of GRIHA Registered Project** 

	Details of divina Registered 1 roject					
Sr. No.	Name of the Project	Project code	Variant*	Year of Registration	Status of Project (Registered/rated)	Aspired Rating

<sup>\*</sup>Variant – SVAGRIHA/GRIHA/GRIHA LD/GRIHA AH/GRIHA EB/GRIHA for DAY SCHOOLS/GRIHA CITIES

#### **Annex III B**

# **Details of GRIHA Rated Project**

Sr. No.	Name of the Project	Variant	Year of Award of Rating	Rating Achieved*

<sup>\*</sup>Rating Achieved – 1/2/3/4/5 Star

#### **Annex IV**

**Details of GRIHA Programmes Conducted or Organized** 

	Details of distinct regrammes conducted of organized						
Sr. No.	Type of Programme (Training/Awareness)	Date Conducted/Organized	Name of Official (in case of training programme)	Description			

# Annex V Details of GRIHA Projects Evaluated by GRIHA Evaluator

Sr. No.	Name of the Project	Version	Name of Official	Year Evaluated	Status (In process/ Complete)